

Board of Fire Commissioners Fire District No. 4  
Jackson Township, New Jersey

Minutes of Meeting Held  
July 11, 2024

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published in the district's official newspapers, posted on its official bulletin board and filed with the office of the municipal clerk at least forty-eight hours in advance of this meeting. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey.

**Call to Order:** the meeting was called to order by Commissioner Torres at 6:06 pm. Board Attorney Braslow read the "Open Meetings Act" statement. All participated in the Pledge of Allegiance. A moment of silence was observed.

**Roll Call:** Commissioners Jamison, Couceiro, Goldman, O'Brien and Torres were present. No commissioners were absent. Board Attorney Braslow participated via remote communication.

**Minutes:** Commissioner Goldman motioned to accept the minutes of the June 13, 2024 meeting with one correction (CORRECTION: *p.2: Executive session, Motion was made by Commission Goldman and seconded by Commissioner Jamison*), seconded by Commissioner Jamison. Motion passed by majority vote with Commissioner Torres abstaining due to his absence from that meeting and Commissioner Couceiro (did not review minutes prior to meeting). A copy of the minutes is attached to the original minutes and incorporated herein by reference.

**Treasurer's Report:** The bill list as well as the report (a copy of which is attached to the original minutes and incorporated herein by reference) as of July 11, 2024 was presented and left on table for public review. Commissioner Jamison read the cash balances into the record. Commissioner O'Brien motioned to accept the Treasurer's report and pay the bills, seconded by Commissioner Goldman. Motion passed by unanimous consent.

**Legal Report:** Board Attorney Braslow reported to the Board that he sent over a proposed Resolution for Authorizing Creation of Positions of Deputy Fire Chief and Clerk 1. Accepting the Resolution means that the position(s) are created. It does not mean the position has to be filled. Commissioner Jamison moved to accept the Resolution as presented, seconded by Commissioner Goldman. Ayes: Goldman, Jamison, O'Brien, Torres (for clerk only); No: Torres (for Deputy Chief), Abstain: Couceiro; Absent: None. Motion passed. Board Attorney Braslow will send Notice out to newspaper and there will be a hearing held at the next meeting (August 8, 2024).

**Truck & Building:** Captain Leonard read his written report. A copy of the written report is attached to the original minutes and incorporated herein by reference. Call Volume is now being included in the report. Commissioner Torres read the attached letter from Lt. Porth requesting that 11 Scott 4.5 30 min SCBA bottles. Commissioner Goldman motioned to accept a Resolution in Title approving the items listed in Lt. Porth's attached list authorizing disposal as per Schedule A, seconded by Commissioner O'Brien. Motion was approved by unanimous consent.

**Chief's Report:** Chief Lubertazzi was absent. No written report was submitted. Deputy Chief Stan O'Brien Sr verbally reported that they are doing good.

**President's Report:** President Robert Chojmacki provided the Board with a copy of the Company's Profit and Loss for the first two quarters of 2024 (January 2024 – June 2024). A copy of the Profit and Loss report is attached to the original minutes and incorporated herein by reference.

**Fire Bureau:** Fire Official O'Brien read his report. A copy of the report is attached to the original minutes and incorporated herein by reference. Discussion on fees for Smoke Certs for residential resales. Per Board Attorney Braslow, fees should be listed in Jackson Township ordinance. Board Attorney Braslow asked that all paperwork associated with this issue be forwarded to him by FO O'Brien.

**Work Orders:** Captain Leonard reported that as tissues are reported, work orders are addressed.

**Old Business:** Fire Recovery Billing – Question raised by Lt. Porth – if bill is not paid, does it go into collections. Discussion. Residents/Businesses/Taxpayers of the township will not be put into collections. Non-residents/non-taxpayers are to receive a bill. FF can take pictures with their tablets of the Driver's License, Registration, and Proof of Insurance. Lt. Porth to make a punch list with this info. Update on new engine: Lt. Porth can advise vendors that the earliest that a contract can be signed would be March 2025.

**New Business:** Career Fire Fighters want to discuss Metrics/Benchmarks for 12-hour shifts. Commissioner Torres is able to sit down with them. If anyone else is available, (only one more Commissioner may attend), please let him know that you are interested. Hiring of new career fire fighter: Lt. Porth has developed a standardized interview package. Discussion. Board Attorney Braslow requested the documents so he can review the documents prior to them being used. Commissioners reviewed the package (except Commissioner O'Brien). Commissioner Couceiro motioned to accept the standardized interview/hiring package as presented so long as no legal recommendations are made, seconded by Commissioner Goldman. Motion passed by majority vote with Commissioner O'Brien abstaining. Interview of firefighter candidates: two Commissioners to participate. Date to be determined, Cheryl to notify candidates. Commissioner Couceiro motioned to schedule a special meeting on Tuesday, July 23, 2024 at 6 pm to discuss and take possible formal action on the appointment of position of firefighter.

**Correspondence:**

**Mail:** None

Public: None.

**Adjournment:** With no other business to come before the Board, Commissioner Couceiro motioned to adjourn the meeting, seconded by Commissioner Goldman. Meeting was adjourned at 7:01 p.m. by Commissioner Couceiro.

Philip Goldman, Clerk

July 11, 2024

**BOARD OF FIRE COMMISSIONERS  
JACKSON TWSP FIRE DISTRICT NO. 4  
AGENDA AND MEETING NOTES**

**July 11, 2024**

**Meeting Time 6PM Caucus 5:30PM**

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Meeting called to order 6:00PM  
Reading of the "Public Meeting Act"  
Flag Salute  
Attendance  
Secretary's Report  
Treasurer's Report  
Legal Report  
Truck & Building Report  
Chief's Report  
President's Report  
Fire Bureau Report  
Work Order Requests  
Old Business  
New Business

Mail Correspondence-Per Yellow Folder

Open to Public  
Meeting Adjourned

Old Business-Correspondence/Pending

New Business

Mail Correspondence  
Per Yellow folder

12:06 AM  
07/12/24  
Accrual Basis

Board of Fire Commissioners  
**Cash Balance Report**  
As of July 12, 2024

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	Jul 12, 24	
	Debit	Credit
1009 · Lakeland Bank Operating	853,639.62	
1011 · Lakeland Bank Payroll	112,166.63	
1012 · Lakeland Bank Fire Bureau	37,254.44	
<b>TOTAL</b>	<b>1,003,060.69</b>	<b>0.00</b>

Board of Fire Commissioners  
**Treasurer Report**  
 As of July 11, 2024

Type	Date	Num	Name	Debit	Credit
<b>1009 · Lakeland Bank Operating</b>					
Bill Pmt -...	07/11/2024	6769	AT&T Mobility		1,695.93
Bill Pmt -...	07/11/2024	6770	AWISCO NEW YORK COPR		18.29
Bill Pmt -...	07/11/2024	6771	Blaze Emergency Equipmen...		1,497.00
Bill Pmt -...	07/11/2024	6772	Camden County College		650.00
Bill Pmt -...	07/11/2024	6773	Continental Fire & Safety		140.40
Bill Pmt -...	07/11/2024	6774	Federal Express		30.41
Bill Pmt -...	07/11/2024	6775	FF1 Professional Safety Ser...		4,269.20
Bill Pmt -...	07/11/2024	6776	Freehold Cartage, Inc.		305.99
Bill Pmt -...	07/11/2024	6777	HFA		2,000.00
Bill Pmt -...	07/11/2024	6778	IIA Fire Department Testing		350.00
Bill Pmt -...	07/11/2024	6779	J.J. Keller & Associates, Inc.		199.00
Bill Pmt -...	07/11/2024	6780	Jerry's Autobody, LLC		3,632.35
Bill Pmt -...	07/11/2024	6781	John Fiore		90.00
Bill Pmt -...	07/11/2024	6782	Joshua Griffin		53.97
Bill Pmt -...	07/11/2024	6783	KC Greenscapes		721.11
Bill Pmt -...	07/11/2024	6784	Kenneth Esposito		90.00
Bill Pmt -...	07/11/2024	6785	LytX, Inc.		509.60
Bill Pmt -...	07/11/2024	6786	National Center for Safety In...		75.00
Bill Pmt -...	07/11/2024	6787	NetLink Web Services, LLC		199.00
Bill Pmt -...	07/11/2024	6788	Patrick McCloskey		89.58
Bill Pmt -...	07/11/2024	6789	Safety First		1,379.88
Bill Pmt -...	07/11/2024	6790	McKesson Medical Surgical		1,027.25
Bill Pmt -...	07/11/2024	6791	Neil Brooks Plumbing Heati...		446.00
Bill Pmt -...	07/11/2024	6792	Red Alert Emergency Gener...		705.00
Bill Pmt -...	07/11/2024	6793	Skillender s Service Center I...		6,512.95
Bill Pmt -...	07/11/2024	6794	Richard Braslow ESQ		1,500.00
Bill Pmt -...	07/11/2024	6795	Susan L Oksen-Pereira		250.00
Total 1009 · Lakeland Bank Operating				0.00	28,437.91
<b>TOTAL</b>				<b>0.00</b>	<b>28,437.91</b>

## Board of Fire Commissioners Profit & Loss Budget vs. Actual January 1 through July 11, 2024

	Jan 1 - Jul 11, 24	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4010 · Amount To Be Raised By Taxation	953,426.69	2,723,524.26	-1,770,097.57
4020 · Supplemental Fire Services Act	0.00	4,342.00	-4,342.00
4200 · Interest Income	0.00	1,000.00	-1,000.00
4750 · Bureau of Fire Prevention Incm	24,329.99	35,000.00	-10,670.01
4910 · Restricted Fund Balance	0.00	40,000.00	-40,000.00
4920 · Unreserved Fund Balance	0.00	250,000.00	-250,000.00
<b>Total Income</b>	<u>977,756.68</u>	<u>3,053,866.26</u>	<u>-2,076,109.58</u>
<b>Gross Profit</b>	977,756.68	3,053,866.26	-2,076,109.58
<b>Expense</b>			
5110 · Salaries - Commissioners	0.00	22,500.00	-22,500.00
5120 · Salaries - Secretary			
5121 · Secretary-1099	1,950.00	0.00	1,950.00
5120 · Salaries - Secretary - Other	0.00	3,000.00	-3,000.00
<b>Total 5120 · Salaries - Secretary</b>	<u>1,950.00</u>	<u>3,000.00</u>	<u>-1,050.00</u>
5210 · Elections	5,398.01	8,000.00	-2,601.99
5220 · Office Expense	452.57	13,461.67	-13,009.10
5230 · Professional Services			
5240 · Auditing	12,489.00	0.00	12,489.00
5243 · Bookkeeper	12,264.00	0.00	12,264.00
5245 · Legal fees	10,987.50	0.00	10,987.50
5230 · Professional Services - Other	3,893.00	70,000.00	-66,107.00
<b>Total 5230 · Professional Services</b>	<u>39,633.50</u>	<u>70,000.00</u>	<u>-30,366.50</u>
5260 · Bond Agent	0.00	1,500.00	-1,500.00
6110 · Salaries & Wages - Fire Lt.	40,794.42	115,290.41	-74,495.99
6115 · Salaries & Wages - Captain	74,600.15	137,510.13	-62,909.98
6120 · Salaries - Full Time Fire	145,832.61	492,624.86	-346,792.25
6125 · Clothing Allowance	3,886.00	12,000.00	-8,114.00
6130 · Salaries - Fire Official	0.00	15,000.00	-15,000.00
6140 · Salaries - Firefighter Overtime			
6141 · Salaries-FireFighter LT&CPT OT	14,791.49	0.00	14,791.49
6142 · Salaries-Firefighters OT	7,083.41	0.00	7,083.41
6140 · Salaries - Firefighter Overtime - Other	0.00	56,000.00	-56,000.00
<b>Total 6140 · Salaries - Firefighter Overtime</b>	<u>21,874.90</u>	<u>56,000.00</u>	<u>-34,125.10</u>
6145 · Salaries-Comp Time	0.00	5,000.00	-5,000.00
6180 · Payroll Taxes	-13,078.63	66,564.03	-79,642.66
6185 · Employer Pension Contribution	0.00	225,650.00	-225,650.00
6190 · Fringe Benefits			
6192 · Workers Comp	32,332.00	0.00	32,332.00
6190 · Fringe Benefits - Other	12,320.21	297,146.17	-284,825.96
<b>Total 6190 · Fringe Benefits</b>	<u>44,652.21</u>	<u>297,146.17</u>	<u>-252,493.96</u>
6210 · Insurance	68,726.90	80,000.00	-11,273.10
6220 · Advertising	757.42	2,000.00	-1,242.58

**Board of Fire Commissioners**  
**Profit & Loss Budget vs. Actual**  
 January 1 through July 11, 2024

	Jan 1 - Jul 11, 24	Budget	\$ Over Budget
<b>6310 · Maintenance &amp; Repairs</b>			
<b>6311 · M&amp;R - Apparatus</b>			
6312 · M&R - Truck #5400 Chief	106.15	0.00	106.15
6314 · M&R - Truck #5404 2012 Tahoe	3,092.71	0.00	3,092.71
6315 · M&R - Truck #5405 Ladder	26,380.86	0.00	26,380.86
6316 · M&R - Truck #5408 Tanker	475.57	0.00	475.57
6317 · M&R - Truck # 5401 Pumper New	8,683.83	0.00	8,683.83
6320 · M&R - Truck #5410 Asst Chief	2,788.46	0.00	2,788.46
6322 · M&R - Truck #5411 Pumper	12,213.00	0.00	12,213.00
6323 · M&R - Truck #5414 Tahoe 2011	2,091.31	0.00	2,091.31
6328 · M&R - Truck #5417 KME Pumper	837.89	0.00	837.89
6332 · M&R - Truck #5421 KME Pumper	1,847.00	0.00	1,847.00
6334 · M&R - Truck #5427 Pick Up	381.48	0.00	381.48
6338 · M&R - Truck #5437 2018 F250	416.46	0.00	416.46
6341 · M&R - Truck #18-407 Bureau	14,186.63	0.00	14,186.63
6311 · M&R - Apparatus - Other	450.00	0.00	450.00
<b>Total 6311 · M&amp;R - Apparatus</b>	73,951.35	0.00	73,951.35
6350 · M&R - Building #1	8,196.51	0.00	8,196.51
6355 · M&R - Building #2	5,643.78	0.00	5,643.78
6370 · M&R - Equipment	7,357.05	0.00	7,357.05
6310 · Maintenance & Repairs - Other	0.00	120,000.00	-120,000.00
<b>Total 6310 · Maintenance &amp; Repairs</b>	95,148.69	120,000.00	-24,851.31
<b>6410 · Supplies</b>			
6411 · Supplies - Fuel	14,448.08	0.00	14,448.08
6410 · Supplies - Other	2,564.95	35,000.00	-32,435.05
<b>Total 6410 · Supplies</b>	17,013.03	35,000.00	-17,986.97
6415 · Fire Prevention	0.00	5,000.00	-5,000.00
6510 · Utilities	23,062.31	65,000.00	-41,937.69
6513 · Fire Service Agreement	25,000.00	50,000.00	-25,000.00
6515 · Hydrant Rent	17,220.00	80,000.00	-62,780.00
6610 · Misc. Firefighter Expenses	11,602.65	20,000.00	-8,397.35
<b>6611 · Training</b>			
6612 · Training - Paid/Vol	6,981.41	0.00	6,981.41
6616 · Fire Science Education	0.00	6,000.00	-6,000.00
6611 · Training - Other	-20.00	25,000.00	-25,020.00
<b>Total 6611 · Training</b>	6,961.41	31,000.00	-24,038.59
6614 · Technology-Equipment	0.00	10,000.00	-10,000.00
6615 · Gear - Fire Company	4,569.47	40,000.00	-35,430.53
6625 · Joint District Expenses	0.00	2,000.00	-2,000.00
6630 · Building Renovations	0.00	10,000.00	-10,000.00
6635 · Equipment-Non-Bondable	0.00	30,000.00	-30,000.00
6640 · SCBA	1,118.27	15,000.00	-13,881.73
6650 · Emergency/First Aid Equipment	0.00	5,000.00	-5,000.00
6655 · Replacement Equipment	7,196.83	40,000.00	-32,803.17
6670 · Vehicle Equip-Radios/Pagers	0.00	10,000.00	-10,000.00
6675 · UFSA	273.00	8,300.00	-8,027.00
6910 · LOSAP	0.00	40,000.00	-40,000.00
6990 · Contingent-Operating	0.00	2,000.00	-2,000.00
7810 · Res. For Future Capital Outlay	0.00	500,000.00	-500,000.00
8110 · Capital Lease - Prin	0.00	114,252.84	-114,252.84
8120 · Capital Lease - Interest	0.00	8,066.15	-8,066.15
<b>Total Expense</b>	644,645.72	2,863,866.26	-2,219,220.54
<b>Net Ordinary Income</b>	333,110.96	190,000.00	143,110.96



12:05 AM

07/12/24

Accrual Basis

**Board of Fire Commissioners**  
**Profit & Loss Budget vs. Actual**  
January 1 through July 11, 2024

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	<u>Jan 1 - Jul 11, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Other Income/Expense			
Other Expense			
8054 - Capital	100,153.18	115,000.00	-14,846.82
Total Other Expense	100,153.18	115,000.00	-14,846.82
Net Other Income	-100,153.18	-115,000.00	14,846.82
Net Income	<u>232,957.78</u>	<u>75,000.00</u>	<u>157,957.78</u>

# Jackson Mills Fire Company

## Profit and Loss

January - June, 2024

	TOTAL
Income	
Banking Interest	1,356.74
Donation	16,525.66
Donation Letter	24,469.00
Fire District # 4 Fire Service Agreement	25,000.00
Fundraiser - Flower Sale	17,705.00
Refunds-Allowances	100.00
<b>Total Income</b>	<b>\$85,156.40</b>
<b>GROSS PROFIT</b>	<b>\$85,156.40</b>
Expenses	
Accounting Expenses	300.00
Bank Service Charges	34.17
Damage to Prescription Eye Glasses	34.99
Dues & Subscriptions	791.96
Fundraiser Expenses	17,064.09
Hall Soda	439.26
Health & Welfare	393.99
Instillation Dinner	17,920.36
Meals and Entertainment	11,235.15
Office Expenses	25.65
Postage And Delivery	1,663.77
PPE/Uniform/Apparel	1,225.80
Rent or Lease	2,399.16
Repair & Maintenance	3,452.58
Scholarship	2,500.00
Supplies	994.51
Taxes & Licenses	691.00
Training	10,257.34
Travel	3,250.00
<b>Total Expenses</b>	<b>\$74,673.78</b>
<b>NET OPERATING INCOME</b>	<b>\$10,482.62</b>
<b>NET INCOME</b>	<b>\$10,482.62</b>

# Bureau of Fire Prevention District #4

## Jackson Township

465 A North County Line Rd.

Jackson NJ, 08527

Office 732-928-7848

Fax 732-928-8220

Fire Official – Stanley O'Brien Jr.

July 11, 2024

Monthly Bureau Report

Inspections are being completed as normal.

### Site plans received and finalized:

- No new plans at this time.

### Permits:

- Firework Tent permit was issued for BP Gas Station. No issues reported

### Fire investigations:

- 6/27 Deck Fire at 21 Lace Bark Lane. Incident report was filed for vehicle damage.
- 7/4 Shed Fire – 7 Pamela Court
- 7/8 Dumpster Fire - Shop Rite 260 North County Line Road – Referred to Jackson Police Detective Bureau.
- 7/9 Electrical Fire – 585 Harmony Road

### Fire Prevention Details:

- Little Hands Summer Camp - Monday August 5<sup>th</sup> @ 11am

### Call Outs / Complaints:

- 6/28 Sunrise Assisted living went on fire watch due to an air leak in the dry attic system. Part was ordered and repaired in 2 days.

### Training / Meetings:

- Attended the Jackson Township Council meeting on July 9<sup>th</sup> reference to the Jackson Fire Bureaus assuming the duties of Smoke Certs for residential resales. The Jackson Township ordinance is currently updated removing the Building Dept. responsible for resale inspection. The resale inspections will now fall under the 3 Fire Prevention Bureaus and the Uniformed Fire Code.

Respectfully submitted,

*Stanley O'Brien Jr.*

Stanley O'Brien Jr.

# Board of Fire Commissioners Career Department Report

July 11, 2024

## Building & Truck Report

### Station 1

- Neil Brooks to perform an HVAC system inspection on the building. Rear "Roof Top Unit" closest the rear parking lot has a bad compressor and is low on freon. Due to its age and multiple issues a system replacement is recommended. (Called twice awaiting for a proposal.)

### Station 2

- Notified that the AC system was not working at the firehouse. A temporary window unit was put in place for approximately a week. Neil Brooks was notified and repaired the system. (Faulty capacitor was found.)

### Station 1&2

- Station Generators were serviced by Red Alert Generators.

### Unit 5427

- Front brake line repaired at Skillender's Auto

### Unit 5405:

- Tentatively scheduled for Preventative Maintenance / Service next week. (7/15-7/19)

### Unit 5421-

- Preventative Maintenance / warranty repairs were conducted at Blaze Emergency Equipment. (Pending warranty repair on Q2B siren replacement part, hose bed cover repair/ replacement, suspension component replacement. Note: Metal shavings were found in the fuel system filter, Blaze and Sutphen are aware and will monitor at next service.

### Unit 18407:

- Vehicle was tune up at Skillender's auto (New Plugs, wires and coil packs)

### Call Volume Report

Year to date: 614 June:103 Fire:57 EMS:46

### Training:

Hazmat On-Scene Incident Commander Certification- Multiple districts in town have employees that need this class/certification, and we are discussing on conducting a group daytime session that will greatly reduce OT labor cost. See attached proposal from Superior Fire and Emergency Response.

Board of Fire Commissioners Career Department Report  
July 11, 2024

Career Department attended.

- 6/20/24 Penetrating Trauma at Jackson First Aid 1000hrs
- 6/27/24 Hands on Watter Supply Drill with Lt. Poppe at Sta. 2
- 6/28/24 Domestic Violence Class with Forensic Nurse Donna Velardi at Jackson First Aid 1000hrs
- 7/18/2024 SIDS and Pediatric CPR at Jackson First Aid 1000hrs

**Walkthroughs and Building familiarization were conducted at:**

- New KNOX FDC Lock familiarization and practice of removing and resecuring at 400 S. New Prospect Rd.
- 835 Patterson Rd. Goetz Middle School. Check new municipal water line, and hydrant location.

**Special Details / Projects / Notification**

- 1- Industrial Scientific MX4 Gas meter is back from repair.
- 1- Stihl Gas chain being serviced at Ace Power
- Fire Recovery Billing– Claims are being processed in a timely fashion \$6319.15 has been processed and should be received by the district.
- Lt. Porth would like to setup a workshop with the volunteer fire officers in regards to obtaining the appropriate information needed to process Fire Recovery Claims.
- Setup a date for career department SOP/ SOG workshop. Lt. Porth and I would like to get PowerDMS up and running for the district employees.
- See attached letter from Lt. Porth for items to be removed from inventory.

Submitted  
Captain Richard Leonard

**THE COMMISSIONERS OF FIRE DISTRICT NO. 4  
IN THE TOWNSHIP OF JACKSON, COUNTY OF OCEAN**

**Resolution**

**Authorizing Creation of Positions of Deputy Fire Chief and Clerk 1**

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WHEREAS, there exists a need within Fire District No. 4 in the Township of Jackson, County of Ocean, to create paid positions entitled ADeputy Fire Chief@ and “Clerk 1” to perform those duties as necessary; and

WHEREAS, the Commissioners of Fire District No. 4 in the Township of Jackson, County of Ocean have determined that they are desirous of creating said positions.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 4 in the Township of Jackson, County of Ocean, as follows:

- (1) The positions of Deputy Fire Chief and Clerk 1 are hereby established.
- (2) The salary, benefits and terms and conditions of employment for these positions shall be as determined by the Commissioners and as otherwise mandated by New Jersey statutory law.
- (3) The Deputy Fire Chief and Clerk 1 shall undertake any and all responsibilities and administrative obligations relative to the fire district, as determined necessary by the Commissioners consistent with the civil service job specifications concerning said positions.
- (4) The Deputy Fire Chief and Clerk 1 shall be under the supervision of the Commissioners as designated by the Commissioners pursuant to N.J.S.A. 40A:14-81.3.
- (5) This resolution shall take effect following final adoption and publication pursuant to

New Jersey statutory law.

NOTICE is hereby given that the above resolution was introduced and passed upon first reading at a regular meeting of the Commissioners held on July 11, 2024 and will be considered for final passage at a regular meeting to be held on August 8, 2024, at 6:00 p.m. at the Jackson Mills Volunteer Fire Company Firehouse, 465 North County Line Road, Jackson, New Jersey, at which time and place any person wishing to be heard shall be given the opportunity.

PLEASE TAKE FURTHER NOTICE that copies of said resolution shall be made available to each person requesting a copy of same during the week prior to the second reading of this resolution and during the hearing concerning the same, and said copies may be obtained from the Commissioners .

Certification

I, Shane O'Brien, Clerk of the Commissioners of Fire District No. 4 in the Township of Jackson, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on July 11, 2024.

  
\_\_\_\_\_  
Clerk

The foregoing resolution was introduced by Commissioner Jamison and it was seconded by Commissioner Goldman.

**RECORD OF VOTE**

Members	Torres Jr.	Goldman	Jamison	O'Brien	Couceiro
Yes	For clerk	x	x	x	
No	For Deputy Chief				
Not Voting					x
Absent					





# BOARD OF FIRE COMMISSIONERS JACKSON TOWNSHIP FIRE DISTRICT NO. 4



465A North County Line Road  
Jackson, NJ 08527  
Telephone 732-928-1434 Fax 732-928-8220

July 11, 2024

To the Board of Fire Commissioners, Jackson Fire District #4

Below are the Serial numbers for 11 **Scott 4.5 30 min SCBA bottles** that have been removed from service due to reaching their end of life cycle. These Bottles need to be taken out of service and removed from inventory. I request that the board donate these Bottles to the 911 Fund so they can be put to use for departments less privileged than ourselves.

- IH58081
- IH 58285
- OK107893
- OK152069
- OK 107754
- OK353399
- IH56946
- OK353515
- OK351010
- OK353493
- OK353489

I am also requesting permission to dispose of a single **16" negative pressure fan** that was taken out of service due to irreparable damage that occurred on a call. This fan is completely inoperable and cannot be used for Fire Service, the make and model of this fan is unknown..

Thank you,

Steven Porth  
Lieutenant Badge #18-430  
Jackson Fire District # 4  
908-692-4327  
sporth@jacksonfiredist4.org



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Superior Fire & Emergency  
Response Training LLC

43 Sun Hollow Rd

Howell, NJ 07731

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## PROPOSAL

# HAZ MAT ON-SCENE INCIDENT COMMANDER

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Jackson Fire District #3  
200 Kierych Memorial Dr  
Jackson NJ  
May 4, 2024

Proposal:

- NJ DFS Haz Mat On-Scene Incident Commander  
24 Hrs.  
Up to 24 Students  
Class must be registered through an eligible organization.  
Exam administered through Fire Academy  
Superior Emergency Training cannot administer the Final Exam

Cost:

**\$3600.00**

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